

BEST PRACTICE I

Name of the Practice: Students' Aid Fund

1. Goals:

- i) To extend financial support to the students belonging to the economically weaker section .
- ii) To inculcate a sense of fellow- feelings among the students and to have an understanding about the underprivileged section of the society.

2.The Context:

Kharupetia College is the only institution of higher studies in the minority dominated areas of Darrang District of Assam. Most of the students of the college hail from families belonging to low income group. These students coming from the marginalized families cannot afford higher education and these students are vulnerable to college dropouts. In order to discharge its social commitment, the College authority has made provision to extend a helping hand to these poor students in pursuing higher studies. It is hoped that this practice will go a long way in fostering philanthropic feelings amongst the students besides serving as a motivational factor to make the students responsible citizens in future.

3.The Practice:

In keeping with the institution's practice of providing financial support to the students of this socio- economically backward region, Kharupetia College has introduced a welfare fund for the students which has been named as "Students' Aid Fund". The fund is generated by collecting a compulsory subscription from each and every student of the college. Initially an amount of Rs.10/- (Rupees ten) only was collected from each student, but subsequently, this subscription has been raised to Rs.30 per student. The fund so generated is deposited in the concerned Bank Account. After collecting the amount a committee is formed which invites applications from the poor and needy students for disbursement of the aid. Normally, students belonging to the BPL families are given the opportunity to apply for financial assistance from this fund. The committee formed for this purpose scrutinises the applications and makes a selection list of the beneficiaries among whom the entire amount collected during the year is distributed. It is pertinent to mention here that this financial aid is a onetime aid only which is extended only once in a year. However, a student beneficiary of a particular year may apply again the next year for the aid.

4.Evidence of Success

The practice mentioned above has proved to be very successful. Every year a large number of students belonging to the poor families apply for financial assistance under this scheme. The amount of assistance provided from this fund is utilised by the poor students for paying college dues or for purchasing books etc.

BEST PRACTICE- II

Name of the Practice: Library Users' Education

Goal of the Practice:

- To orient the newly enrolled library users to the facilities and services provided by the library.
- To generate awareness about the Library services.
- To optimize the usage of the library.
- To provide guidance on accessing electronic databases (info net) to faculty and scholars.

The Context:

Over the years, it has been seen that the newly enrolled users of the library face various problems in availing of the library services of the college. Owing to their lack of awareness about the available services, many users are not able to optimize the usage of the library. It is in this context that the IQAC of the college mooted the idea of initiating steps to provide users' education to the newly enrolled students of the college so that they can derive the optimum benefit from the library services.

The Practice:

In the beginning of the academic session, an orientation programme is arranged by the Librarian of the college who is assisted by his support staff as well as the senior experienced teachers. In the said programme, the new students are explained about the rules and procedures of using the library services. They are also oriented about easy and convenient ways of tracing text and reference books from the stacks without the assistance of the library staff.

Evidence of success:

The practice has resulted in considerable improvement in the quality of library users of the college. Following the orientation given in the beginning of the session, students in general and the new users in particular, find it easy to avail the library services. The practice also ensures optimal use of the various facilities available in the college library.